



Registered Charity Number: 1051748

Medway NHS Foundation Trust Charitable Fund Annual Report and Accounts 2022/23



Thank you for your support

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Registered Charity Number: 1051748

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Donna Law
Charity and Fundraising Manager

Foreword from the Chair of the Charitable Funds Committee



Welcome to The Medway Hospital Charity's Annual Report and Accounts 2022/23.

This financial year was tough for the whole third sector and income for our NHS charity was down on 2021/22.

We know for households across the country, including those in Medway and Swale, that it was a tough year for you too.

High gas, electricity, petrol and food prices impacted on inflation, and this resulted in a cost-of-living crisis across the United Kingdom.

Under these challenging circumstances, our wonderful patients and their families still made every effort to support us and I would like to express our gratitude for choosing to help The Medway Hospital Charity in these challenging financial times.

Your donations, big or small, make a real difference to everyone at Medway Maritime Hospital, so thank you.

On a more positive note, it was lovely to see face-to-face fundraising back following the pandemic and we were delighted to welcome supporters to a Summer Fun Day, Christmas Fair and quiz nights on the hospital site.

It was so wonderful to see everyone enjoying themselves and thank you if you attended one of our events.



We also saw our supporters throw themselves wholeheartedly into fundraising events and I was very impressed with Medway's wingwalk

team, not only for bravely taking on the challenge, but for also raising an incredible £8,000 in sponsorship.

We were also blessed with continued corporate support for our in-patients on Christmas Day. They were treated to a present thanks to a donation from Staxson Electrical Services.



The Charity continues to receive wonderful support from NHS Charities Together and in this financial year we received £49,500 to support the wellbeing of patients and colleagues, and to purchase equipment for The Medway Fitness Hub, our staff gym.

As always, I would like to thank my fellow Charitable Funds Committee members and the Corporate Trustee for their ongoing commitment to improve Medway Maritime Hospital and, to you, our donors, for helping us to provide those 'extras' that fall outside of the NHS budget.

A handwritten signature in black ink, which appears to read 'Annyes Laheurte'. The signature is stylized and cursive.

Kind regards,
Annyes Laheurte

Thank you for your support

As ever, we are incredibly grateful to you, our wonderful supporters, for your generous donations to our hospital charity.

This financial year we were delighted to support LED ceiling tiles in our Children's Emergency Department. These tiles are used as a distraction tool for young patients to reduce stress and anxiety.



Thanks to your generous donations, we have also been able to make improvements to both staff and patient waiting rooms across the hospital.



We have funded orthopaedic and breast cancer simulation equipment, protein powder for our prehabilitation patients, to support them before major cancer surgery, as well as smaller items like hands-free drinking bottles for patients in our Intensive Care Unit, which make the world of difference to the recipients.

Thanks to you, our charity was able to support additional staff training, that falls outside of the NHS budget, and our neonatal and cardiology teams benefitted from this support.

Our smoking cessation team and a consultant obstetrician and gynaecological surgeon have been able to use charitable scholarships to learn from the best in their fields and improve services within Medway NHS Foundation Trust.

We have used your donations to fund toys and craft activities in our children's ward and Special Needs Nursery in Swale and continue to fund plants and resources for our Butterfly Garden, which supports patients living with dementia.

We have also been able to honour our donors' requests. Grateful patient Vicki Holmes raised money for our Cancer Unit and wanted her gift to be spent on equipment that would support others.

Galton Day Unit used her donation to part fund privacy screens within the unit to help maintain patient dignity in the more open spaces within the department.



2022/23 was the first full year of our partnership with make a smile lottery.

Thanks to your sign-ups, we received more than £6,000 in income to support patients, staff and volunteers. Thank you for your support. We really do appreciate it.

Hundreds benefit from NHS Charities Together funding

Hundreds of vulnerable people struggling with poor mental health and homelessness are receiving help thanks to an NHS Charities Together Community Partnerships Programme in Kent and Medway.

The £801,959 grant is supporting two projects across the region – a mental health advocacy programme for 10 to 25-year-olds, presenting to hospital emergency departments, and a rough sleeper project.



The mental health advocacy programme for 10 to 25-year-olds is already set up at Medway Maritime Hospital, Darent Valley Hospital and Tunbridge Wells Hospital.

Thanks to a two-year £478,486 NHS Charities Together grant, community follow-up services at these hospitals will be funded, plus new services at William Harvey Hospital in Ashford and QEQM Hospital, Margate.

Medway Council is working with Emerge Advocacy, a charity providing support for young people aged 10-25, who present to accident and emergency / emergency departments because of self-harm, suicidal ideation and emotional crisis, to run the project, and the NHSCT funding is also supporting two part-time, self-harm training officers.

Having provided more than 1,734 treatments for homeless people in west Kent, a rough sleeper project will be replicated in Medway and east Kent where it is hoped the impact will be even greater.

Thanks to £323,473 of funding over 18 months, clinics will be run by Kent Community Health Foundation Trust (KCHFT), which will provide the complex care outreach nurses and podiatry, while Dentaaid will provide a mobile dental van to run clinics in Maidstone, Tunbridge Wells, Tonbridge, Medway, Folkestone, Canterbury and Dover.

NHS Charities Together (NHSCT) funding was made available to groups disproportionately affected by the COVID-19 pandemic. The Medway Hospital Charity, acting as Lead Charity for the region's NHS charities, is responsible for managing NHS Charities Together's Community Partnership Programme in Kent and Medway.

Donna Law, Charity and Fundraising Manager for The Medway Hospital Charity, said: "We're delighted the Community Partnership's funding from NHSCT has secured more mental health support for young people and access to services for rough sleepers across the region. We would like to thank NHSCT for granting the opportunity to support this valuable work."

The Medway Hospital Charity, acting as agent for the NHSCT Community Partnership fund, received and disbursed £254,254 (£141,010 to Medway Council and £113,238 to Kent Community NHS Foundation Trust) in the 2022/23 financial year.

Officers and Professional Advisers

Trustee:

Medway NHS Foundation Trust is the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund (working name The Medway Hospital Charity) governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The Trust Board devolved responsibility for the day-to-day financial management and accounting for Charitable Funds to the Charitable Funds Committee on behalf of the Corporate Trustee.

Principal officers – key management personnel:

George Findlay – Chief Executive (from May 2021 to May 2022)

Jayne Black – Chief Executive (from June 2022)

Alan Davies – Chief Financial Officer

Glynis Alexander – Director of Communications and Engagement, Lead Director for the Charity

Principal professional advisers:

Bankers

Government Banking Service
1 Ruskin Square
Croydon
CR0 2WF

Lloyds Banking Group
3rd Floor
25 Gresham Street
London
EC2V 7HN

Solicitors

Sintons LLP
The Cube
Barrack Road
Newcastle upon Tyne
NE4 6DB

Independent Examiner

Simpson Wreford & Partners
Suffolk House
George Street
Croydon
CR0 0YN

Investment Fund Managers

Investec Wealth and Investment Limited
30 Gresham Street
London
EC2V 7QN

Principal Office

Medway NHS Foundation Trust
Medway Hospital
Windmill Road
Gillingham
ME7 5NY

Corporate Trustee's Annual Report for Medway NHS Foundation Trust Charitable Fund for the Year Ended 31 March 2023.

The Corporate Trustee presents the Charitable Fund annual report together with the financial statements for the year ended 31 March 2023.

The Charity's annual report and accounts for the year ended 31 March 2023 have been prepared by the Corporate Trustee in accordance with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008, the Charities Statement of Recommended Practice (SORP) 2019 and the provisions of the Trust deed.

The voting members of the NHS Foundation Trust Board who served as Trustees during the financial year were:

Joanne Palmer	Non-Executive Director and Trust Chair
Mark Spragg	Non-Executive Director, Deputy Chair and Senior Independent Director
Ewan Carmichael	Non-Executive Director and Chair of the Charitable Funds Committee (to August 2022)
Annyes Laheurte	Non-Executive Director and Chair of the Charitable Funds Committee (from September 2022)
Adrian Ward	Non-Executive Director
Sue Mackenzie	Non-Executive Director
Tony Ullman	Non-Executive Director (to August 2022)
Paulette Lewis	Non-Executive Director (from November 2022)
George Findlay	Chief Executive (to May 2022)
Jayne Black	Chief Operating Officer (to May 2022) Chief Executive (from June 2022)
Alan Davies	Chief Financial Officer
Evonne Hunt	Chief Nursing Officer
Alison Davis	Chief Medical Officer
Leon Hinton	Chief People Officer
Paula Tinniswood	Chief Strategy and Transformation Officer (to October 2022)
Mandy Woodley	Chief Operating Officer (to January 2023)
Gavin MacDonald	Chief Operating Officer (from January 2023)

Changes since 31 March 2023:

Gavin MacDonald	Chief Operating Officer (to April 2023)
Gavin MacDonald	Chief Delivery Officer (from April 2023)
Nick Sinclair	Chief Operating Officer (from April 2023)
Gary Lupton	Non-Executive Director (from September 2023)
Mojgan Sani	Non-Executive Director (from September 2023)
Joanne Palmer	Non-Executive Director and Trust Chair (to October 2023)
Mark Spragg	Non-Executive Director and Acting Trust Chair (from November 2023)

The Charitable Fund is registered with the Charity Commission (no. 1051748) in accordance with the Charities Act 2011.

Reference and Administrative details

Medway NHS Foundation Trust Charitable Fund, registered Charity Number 1051748, was entered on the Central Register of Charities on 4 January 1996.

Its working name is The Medway Hospital Charity.

The charity is constituted of 48 individual sub funds as at 31 March 2023, compared to 58 as at 31 March 2022.

The notes to the accounts distinguish the types of fund held and disclose separately all significant funds.

Medway NHS Foundation Trust, which the charity supports, is a public benefit corporation authorised under the National Health Service Act 2006.

The Trust's principal purposes and activities are to provide clinical services to almost half a million patients in the Medway and Swale areas of South East England.

Charitable funds received by the charity are accepted, held and administered as 'funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006' and these funds are held on trust by the corporate body.

Structure, Governance and Management

The Charity was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this as unrestricted funds or registered as separate restricted funds under the main Charity.

Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances in accordance with the wishes of the donor. The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance

with the objects of each fund and by designating funds the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and wellbeing of patients, carers and staff.

For funds that are received which have specific restrictions set by the donor, a restricted fund has been established.

Non-Executive Members of the Trust Board are appointed by the Board of Governors, made up of elected public governors, staff governors and partner governors from our local community.

Executive Members of the Board are subject to recruitment by the NHS Foundation Trust. Members of the Trust Board are not individual Trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The accounting records and the day-to-day administration of the funds are dealt with by the finance department and fundraising team located at Medway Maritime Hospital, Windmill Road, Gillingham, Kent, ME7 5NY.

Partnership Working and Networks

The patients and staff of Medway NHS Foundation Trust are the main beneficiaries of funds from the Charity.

Medway NHS Foundation Trust is a related party by virtue of being Corporate Trustee of the Charity. By working in partnership with the Trust, the Charitable Fund is used to best effect.

When deciding upon the most beneficial way to use the Charitable Fund, the Corporate Trustee has regard to the main objectives, strategies and activities of the Trust.

Objectives and Strategy

The objects established within the governing document relate both to the duties of the Corporate Trustee and the aims of the Charity and are as follows:

"The Trustees shall hold the trust fund upon trust to apply the income, and at their

discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service.”

The Trustee confirms that it has referred to the advice contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities and setting the grant making policy for the year.

Annual Review: Our Activities

During the year, charitable funds continued to support a wide range of medical and wellbeing-related activities benefitting both patients and staff.

The charitable activities, as detailed in the Statement of Financial Activities (and notes), included the purchase of equipment, staff welfare support and other expenditure directly supporting hospital projects.

In general, funds are used to purchase varied goods and services to support Medway NHS Foundation Trust projects, that fall outside of its NHS budget.

Individual funds receive donations, specifically given to thank staff. These are used to fund ward improvements, enhance patient and staff wellbeing and enable clinicians to attend courses, not funded by the NHS or other sources, which will update them on new ideas or modern techniques within their specialties.

Application of the Charity Commission Code of Governance

We are fully committed to the spirit of the code as well as its practical application.

The code articulates seven principles and underlying the principles is the foundation of the Trustee role combined with the charity context.

The context is one of pressure, in which the Trust is working hard to improve quality

against a background of historical overspend. It is succeeding, but Trust Board time is dominated by these issues. Consequently, we must continually seek to improve the balance of Trust Board time spent as the Corporate Trustee.

The seven principles are:

Organisational Purpose: We seek to be true to the purpose of the Charity and its values, using its limited resources appropriately.

The Charitable Funds Committee (CFC) continues to refer back to the Charity Objects, and scrutinises bids for spending through two main filters: who are the main beneficiaries, and how would this application be perceived by our donors - generally the man or woman in the street?

As part of this continuing self-check, we have struck a balance in which the administration of the charity is partially self-funded rather than drawing fully on the Trust which is working hard to clear its debts.

Leadership: Setting on record the documents which demonstrate leadership is a work in progress. The charity has its Objects and the CFC has its Terms of Reference. We review these and all associated charity policies and procedures on a rolling basis.

Integrity: Integrity, linked to openness and accountability, have to be the bedrocks of our charitable work. The Corporate Trustee and its Charitable Funds Committee members are required to be fit and proper persons.

Decision-making, Risk and Control: Delegations within the charity are clear, and there are feedback loops to ensure scrutiny at the appropriate levels.

The biggest practical consideration is the appropriateness of spending in a context of the Trust reducing waste and gripping its own expenditure.

Every spending bid is considered against the question of whether this is something which the Trust ought more appropriately to pay

for. We have continued to improve our control of Delegated Funds, seeking clarity on precisely who benefits.

Board Effectiveness: In terms of this topic, we recognise that this applies both to the Corporate Trustee and to the Charitable Fund Committee.

Members receive a general induction, and have access to a collection of governing documents. We also seek opportunities for continuing training.

Balancing the relative amount of time spent on charity matters by Trust Board members, as the Corporate Trustee, against that of the CFC is challenging but is improving.

Our CFC has a good broad covering of skills and we partner informally with other health charities in the region, sharing ideas and benchmarking.

Diversity: We recognise that increasing diversity can make both the Trust Board and the CFC more effective.

We have no barriers in terms of gender or ethnicity, and Governor representation is intended to provide the view of our beneficiaries and donors (the man or woman in our community).

Non-executive members bring a wider view, experience and skill-sets. In the healthcare field, we have taken account of clinician expertise and opinion by including representation from the Trust's Clinical Council.

Openness and Accountability: As stated earlier, openness and accountability are closely linked to integrity. We welcome Governor involvement and scrutiny.

Grant Making Policy

Grants can be made from either restricted, unrestricted or designated funds.

Restricted funds are funds used in accordance with specific, legally-binding restrictions

imposed by the donor. Unrestricted, or designated funds, usually contain donations where a particular part of the hospital or activity was nominated by the donor at the time their gift was made.

While their nomination is not binding on the Trustee, designated funds may reflect these nominations.

Both types of fund are overseen by fund holders who can make grants within their designated area, providing they are within the objectives of the fund and thereby advance public benefit and the wishes of the donor.

To simplify the approval process, the Charity relies on the Charity and Fundraising Manager to identify the appropriateness of funding requests and to adhere to the approved scheme of delegation.

Applications are reviewed and approved by either the Charity and Fundraising Manager, Chief Executive and Chair of the Charitable Funds Committee or the Charitable Funds Committee.

Reserves Policy

For this purpose, the term 'reserves' refers to the resources the Charity has or can make available to spend for any or all of the Charity's purposes once it has met planned commitments or other expenditure.

The Charity and Fundraising Policy states that the charity must ensure it has sufficient reserves to meet its liabilities and expenses for at least six months, in the event that it should be wound up.

The Corporate Trustee can confirm there are sufficient reserves to cover these costs.

As disclosed in the Statement of Financial Activities, the Charity spent its 2022-23 income, plus an additional £43,000, to support the work of Medway NHS Foundation Trust.

This is considered to be compliant with the reserves policy.

Our Future Plans

There have been changes recently, both locally for the Foundation Trust and more widely within the health sector. The future direction of the Charity continues to be shaped by these external factors.

The reconfiguration of services and the plans for redesigning patient care to meet the needs of the future will influence the future priorities for spending funds and we are closely aligning our spending with the Trust's Patient First Strategy.

A Review of our Finances, Achievements and Performance

The net assets of the Charitable Fund as at 31 March 2023 were £1,113,000 (2021/22: £1,243,000).

The Charity continues to rely on donations, fundraising, grants, investments and legacies as the main sources of income.

Total incoming resources (excluding non-cash donations) were £125,000 less than in 2021/22.

The Charity received £5,000 in non-cash donations (2021/22: £nil).

Total expenditure decreased by £267,000 from 2021/22.

The previous financial year was a high-spending financial year with the Charity purchasing a significant piece of simulation equipment from an orthopaedic legacy. It also provided significant wellbeing support for staff during the COVID-19 pandemic.

Expenditure on direct charitable activity of £208,000 (2021/22: £474,000) represents 95 per cent of total expenditure of £219,000. (2021/22: 97 per cent of total expenditure of £486,000)

Performance management

The Charity contributed £68,645 (2021/22: £58,000) this year towards fundraising and financial services, with Medway NHS Foundation Trust funding the balance.

The £68,645 contribution includes a £23,146 management fee paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region.

Investments

In 2022/23, the Corporate Trustee invested its funds with Investec Wealth and Investment Limited.

Investments and an element of cash holding not required for day-to-day use, are managed by Investec Wealth and Investment Limited.

Any exceptional income, such as donations or legacies, are considered for long-term investment, dependent upon market conditions and expenditure plans.

The portfolio of investments recorded a loss of £87,000 this financial year (2021/22: £22,000 gain). The charity received £34,000 (2021/22: £32,000) of income from investments.

Going Concern

The charity's activities, results and future plans are disclosed in the Corporate Trustee's Annual Report.

The Trustee has assessed the balance sheet and likely future cash flows of the charity at the date of approving the financial statements.

During 2022/23 donations were impacted by the Russian invasion of Ukraine, rising energy prices and high inflation.

Despite a significant drop in income in 2022/23, our financial reserves have been maintained.

Income from donations and grants is lower but stable and expenditure is discretionary, therefore the Corporate Trustee believes that

there are no material uncertainties that call into doubt the Charity's ability to continue in operation and believes the Charity is well placed to manage its business risks successfully.

In addition to ongoing donations, The Medway Hospital Charity also secured £49,500 in grant funding from NHS Charities Together (NHSCT) to support the wellbeing of patients and colleagues, and to purchase equipment for The Medway Fitness Hub, our staff gym.

Although it is still a particularly challenging time for the Charity in the current cost-of-living

crisis, the Trustee continues to adopt the going concern basis of accounting in preparing the annual financial statements.

A Big Thank You

On behalf of the patients, staff and volunteers who have benefitted from improved services due to donations and grants, the Corporate Trustee would like to thank you.

Without your ongoing generosity and support, our charity would not be able to make the difference that it does.



It was wonderful to resume face-to-face fundraising following the pandemic and we were delighted to welcome the Mayor of Medway, Cllr Jan Aldous and her husband Tony to our Christmas Fair. They were delighted to meet with Chief Nursing Officer, Evonne Hunt, to discuss the work of the both the Charity and the Trust.

Provision of information to the Independent Examiner

Each of the persons who are agents of the Corporate Trustee at the time when this Trustee's report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant information of which the charitable company's Independent Examiner is unaware, and
- that the Corporate Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's Independent Examiner in connection with preparing its report and to establish that the charitable company's Independent Examiner is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

Approved on behalf of the Corporate Trustee on 17 January 2024 and signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



Mark Spragg
Acting Chair
Medway NHS Foundation Trust

Statement of Corporate Trustee Responsibilities

The Corporate Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England requires the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund

Independent Examiner's Report to the Trustees of Medway NHS Foundation Trust Charitable Fund ('the charity')

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023, which are set out on pages 16 to 28.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

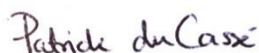
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Patrick duCassé, ACA
Institute of Chartered Accountants in England and Wales

Date: 17 January 2024

Simpson Wreford & Partners
Chartered Accountants
Suffolk House
George Street
Croydon
Surrey CR0 0YN

Medway NHS Foundation Trust Charitable Fund - Statement of Financial Activities for the Year Ended 31 March 2023

	Note	Restricted Funds	Unrestricted Funds	2022/23 Total Funds £000	2021/22 Total Funds £000
Income from					
Donations, Legacies	3	0	80	80	132
Donations (non-cash)	3	0	5	5	0
Other Trading Activities	4	0	7	7	0
Grants (from NHS Charities Together)	8	50	0	50	132
Investments	5	0	34	34	32
Total Income		50	126	176	296
Expenditure on:					
Raising Funds	6	0	11	11	12
Charitable Activities	7	68	140	208	474
Total expenditure		68	151	219	486
Net income / (loss) before investment gains / losses		(18)	(25)	(43)	(190)
Other recognised gains / (losses): Realised and unrealised gains on investment assets	11	2	(89)	(87)	21
Net income / (loss) for the year		(16)	(114)	(130)	(169)
Gross transfers between funds		0	0	0	0
Net movement in funds		(16)	(114)	(130)	(169)
Reconciliation of Funds Total					
Funds brought forward at 1 April		84	1,159	1,243	1,412
Total Funds carried forward at 31 March		68	1,045	1,113	1,243

There were no other recognised gains or losses other than those listed above and the net loss for the year. All income and expenditure derives from continuing activities.

Medway NHS Foundation Trust Charitable Fund - Balance Sheet as at 31 March 2023

	Note	Restricted Funds	Unrestricted Funds	31 March 2023 Total Funds £000	31 March 2022 Total Funds £000
Fixed assets:					
Investments	11	0	753	753	1,250
Total Fixed Assets		0	753	753	1,250
Current Assets:					
Debtors	12	0	3	3	4
Cash at bank and in hand	13	68	294	362	118
Total Current Assets		68	297	365	122
Current liabilities:					
Creditors: Amounts falling due in 1 year	14	0	5	5	129
Total Current Liabilities		0	5	5	129
Net assets		68	1,045	1,113	1,243
The Funds of the Charity:					
Restricted funds	15	68	0	68	84
Unrestricted funds	15	0	1,045	1,045	1,159
Total Charity funds		68	1,045	1,113	1,243

The financial statements of Medway NHS Foundation Trust Charitable Fund registered number 1051748 were approved and authorised for issue by the Corporate Trustee on 17 January 2024 and have been signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



Mark Spragg
Acting Chair
Medway NHS Foundation Trust

Medway NHS Foundation Trust Charitable Fund - Cash Flow Statement for the Year Ended 31 March 2023

	Note	2022/23 Total Funds £000	2021/22 Total Funds £000
Cash flows from operating from operating activities			
Net cash from operating activities	17	(200)	(134)
Cash flows from investing activities			
Dividends and interest from investments	5	34	32
Disposal/(Purchase) of investments	11	400	0
Investment Fund management fees	11	10	12
Net cash provided by investing activities		444	44
Change in cash and cash equivalents in the year		244	(90)
Cash and cash equivalents at the beginning of the year		118	208
Cash and cash equivalents at the end of the year	13	362	118

Notes on the accounts

1. Accounting Policies

a.) **Basis of accounting**

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019; and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound (£'000).

b.) **Preparation of financial statements – going concern basis**

The accounts have been prepared on the going concern basis which assumes the Charity will continue for the foreseeable future. As reserves have been maintained, income from donations is stable and expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation.

c.) **Legal Status of the Charity**

This is a public benefit entity, registered in England and Wales.

d.) **Funds structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted funds are those funds which are given to the charity (whether solicited or unsolicited) without any restrictions imposed by the particular donor. Designated funds are funds set up to support a specific speciality. Donors can request their money goes into a designated fund to support an area of their choice, for example critical care.

e.) **Incoming resources**

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

f.) **Resources expended**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and the costs associated with making the investments.

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objectives of the Charity.

Expenditure on charitable activities includes:

- Grant support given to Medway NHS Foundation Trust.
- Direct costs of delivering grants and services.

- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include salaries recharged to the charity by the NHS Foundation Trust and independent examiner fees. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in Note 8.

Costs associated with purchasing new equipment:

- Any equipment deemed a fixed asset in nature is included in purchase of new equipment as it is donated to Medway NHS Foundation Trust, and therefore not recorded as a fixed asset within the Charity's accounts.

Grant commitments are recognised when a constructive obligation arises that result in payment being unavoidable. Grants are only made to related or third party NHS bodies and non NHS bodies in furtherance of the charitable objects of the funds.

A liability for such grants is recognised when approval has been given by the Trustee. The NHS Foundation Trust has full knowledge of the plans of the Trustee, therefore a grant approval is taken to constitute a firm intention of payment which has been communicated to the NHS Foundation Trust, and so a liability is recognised.

Contractual arrangements are recognised as goods or services supplied.

g.) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

h.) Allocation of overhead and support costs

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis between charitable activities and governance costs.

i.) Costs of generating funds

The costs of generating funds are the Investec Wealth & Investment Limited management fees.

j.) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

k.) Realised / Unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

l.) Staff costs

In this financial year, a total of £68,645 was paid in financial and charity management costs, with the balance funded by Medway NHS Foundation Trust. This figure includes a management fee of £21,146 paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region.

A one-off grant payment of £80,000 was received in the last financial year (2021/22) to cover all costs associated with this multi-year grant programme.

m.) Taxation

The Charity takes advantage of certain exemptions from taxation on income and gains, to the extent that they are applied for charitable purposes.

n.) Debtors and Creditors

As per the Trust's Standing Financial Instructions, the debtor, creditor and financial instrument accounting policies in place for the Trust are also used for the charity. All financial instruments are subject to impairment review on an annual basis.

2. Critical Accounting, Judgements and Key Sources of Estimation Uncertainty

In the application of the Charity's accounting policies, which are described in note 1, the Corporate Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustee does not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

3. Analysis of income from donation, legacies, and non-cash donations

Donations, Legacies	2022/23 £000	2021/22 £000
Donations - £0 - £1,000	49	54
Donations - £1,001 - £10,000	31	67
Donations - £10,000 +	0	11
Total	80	132

Donations Non-cash	2022/23 £000	2021/22 £000
Donations £0 - £1,000	5	0
Total	5	0

All donations are unrestricted funds.

4. Other Trading Activities

	2022/23 £000	2021/22 £000
Activities for Generating Funds	7	0
Total	7	0

5. Analysis of income from investments

	2022/23 £000	2021/22 £000
Income from Investment Portfolio	34	32
Total	34	32

6. Analysis of expenditure on raising funds

	2022/23 £000	2021/22 £000
Investment management costs	10	12
Cost of Generating Voluntary Income (Fundraising Events)	1	0
Total	11	12

7. Analysis of charitable expenditure

All of the resources expended by the Charity were in the form of grants to Medway NHS Foundation Trust in support of a range of charitable activities.

	2022/23 £000	2021/22 £000
Purchase of New Equipment	49	141
Staff Welfare	35	100
Patient Welfare	15	79
General Welfare	5	0
Medical Research	12	0
Building and Refurbishment	20	92
Governance costs (see note 8)	72	62
Total	208	474

8. Analysis of grants

Income: This financial year, we received a grant of £49,500 from NHS Charities Together to support the wellbeing of patients and colleagues, and to purchase equipment for The Medway Fitness Hub, our staff gym, (2021/22: £132,000)

Expenditure: All grants are made to Medway NHS Foundation Trust. The Corporate Trustee operates a scheme of delegation. All grant-funded activity and the disbursement of funds is managed by the Charity and Fundraising Manager.

This is in accordance with the directions set out by the Trustee in charity Standing Orders and Financial Instructions. The total cost of grant-making is disclosed in the activity analysis on the face of the Statement of Financial Activities.

9. Allocation of support costs and overheads

Once allocation and / or apportionment of overhead and support costs has been made between Charitable Activities and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

Allocation and apportionment to Governance Costs	2022/23 Total £000	Allocated to Governance £000	Residual for apportionment £000	2021/22 Total £000
Management Services	53	53	0	43
Financial Services	16	16	0	16
Independent Examination Fee/Independent Audit Fee	2	2	0	3
Bank Charges	1	1	0	0
Prior year over accrual	0	0	0	0
Total	72	72	0	62

Staff are employed by Medway NHS Foundation Trust. Where staff perform a service to the Charitable Fund an element of the salaries and related costs are recharged to the Charity. These costs are shown under 'Management Services' and 'Financial Services'.

In this financial year, £68,645 was paid in service fees for financial and charity management costs, with the balance funded by Medway NHS Foundation Trust. This figure includes a management fee of £23,146 paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region. A one-off grant payment of £80,000 was received last financial year to cover all costs associated with this multi-year grant programme.

10. Independent Examiner's remuneration

The Independent Examiner's remuneration of £1,900+VAT (the VAT of which is irrecoverable) related solely to the independent examination of these financial statements with no other additional work undertaken (2021/22: £2,500+VAT).

11. Fixed asset investments

Movement in Fixed Asset Investment	2022/23 £000	2021/22 £000
Market value brought forward	1,250	1,241
Acquisitions at cost	191	390
Disposals	(542)	(248)
Add net (loss)/gain on revaluations	(87)	(205)
Cash movement	(59)	72
Market value as of 31 March	753	1,250
Book Cost	785	1,204

Fixed asset investments	31 March 2023 £000	31 March 2022 £000
UK Invested Unit Trusts	740	1,178
Cash account	10	69
Accrued interest	3	4
Total	753	1,250

12. Analysis of current assets

Debtor receivable within 1 Year	31 March 2023 £000	31 March 2022 £000
Accrued income	3	4
Total	3	4

13. Analysis of cash and deposits

	31 March 2023 £000	31 March 2022 £000
Bank Account	362	118
Total	362	118

14. Analysis of current liabilities

Creditors payable within 1 year	31 March 2023 £000	31 March 2022 £000
Accruals	5	39
Trade payables	0	90
Total	5	129

15. Analysis of charitable funds 2022/23

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	18	50	(45)	0	0	23
NHS CT Salary	66	0	(23)	2	0	45
Total Restricted Funds (3)	84	50	(68)	2	0	68
Unrestricted/Designated						
General Fund	203	91	(65)	(16)	1	214
Diabetes Centre	54	0	(3)	(4)	3	50
The Ralph Barrett Legacy	490	0	(34)	(38)	0	418
Medway Cancer Unit	123	12	(16)	(10)	0	109
Orthopaedics General	19	0	(1)	(1)	0	17
Neonatal Fund	23	0	(2)	(2)	0	19
Children's (was Dolphin and Panda Ward General)	25	5	(2)	(2)	0	26
Critical Care	35	12	(5)	(3)	0	39
Haematology Research	17	0	(1)	(2)	0	14
Staff/COVID-19	21	0	(7)	(2)	0	12
Others Unrestricted (35 Funds)	149	6	(15)	(9)	(4)	127
Total Unrestricted Funds (45)	1,159	126	(151)	(89)	0	1,045
Grand Total (48)	1,243	176	(219)	(87)	0	1,113

Analysis of charitable funds 2021/22

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	47	0	(26)	1	(4)	18
NHS CT Salary	0	80	(14)	(1)	1	66
Total Restricted Funds (2)	47	80	(40)	0	(3)	84
Unrestricted/Designated						
General Fund	345	162	(311)	7	0	203
Diabetes Centre	56	1	(3)	1	(1)	54
The Ralph Barrett Legacy	543	0	(57)	8	(4)	490
Medway Cancer Unit	132	20	(31)	2	0	123
Breast Care	2	0	0	0	2	4
Neonatal Fund	24	0	(2)	0	1	23
General	24	11	(10)	0	0	25
Critical Care	31	9	(4)	0	(1)	35
Haematology Research	20	0	(1)	1	(3)	17
Staff / COVID 19	16	2	(7)	0	10	21
Other Unrestricted (46 Funds)	172	11	(20)	2	(1)	164
Total Unrestricted Designated Funds (56 Funds)	1,365	216	(446)	21	3	1,159
Grand Total (58 Funds)	1,412	296	(486)	21	0	1,243

Other Unrestricted Funds

The other unrestricted funds have been grouped together for presentational purposes and these funds hold donations made to various departments within the hospital. They all have a closing balance of less than £20,000.

Name of Fund	Description, nature and purpose of the fund
The Ralph Barrett Legacy	Ralph Barrett left a legacy of almost £1 million, with a wish that it go to our orthopaedics department.
General Fund	The General Fund holds all general and unrestricted donations for all areas of the charitable activities.
Medway Cancer Unit	The Medway Cancer Unit is made up of donations to Lawrence Ward and Galton Day Unit.
Diabetes Fund	Contributions to diabetic patient care and relevant education at Medway Maritime Hospital.
NHS Charities Together (salary)	Grant from NHS Charities Together as payment for managing its regional Stage 2 Community Partnerships Programme.
Critical Care	This fund is made up of donations to our intensive care unit, medical high dependency unit and high dependency unit.
Neonatal Fund	Contributions to neonatal care and relevant research at Medway Maritime Hospital.
Staff/COVID-19	This fund was created to support staff wellbeing the COVID-19 pandemic.
Children's	Contributions to support our Children's ward.
Haematology Research	This fund supports blood cancer research.

16. Related party transactions

Medway NHS Foundation Trust is the major beneficiary of the Charity and received grants and contributions of £219,000 (2021/22: £474,000) during the year. Medway NHS Foundation Trust recharged £69,000 for financial and charity management services provided in this financial year (2021/22: £58,000).

In addition, a further £23,146 was recharged to the Trust for The Medway Hospital Charity's management fee of NHS Charities Together's Stage 2 Community Partnership programme for the Kent and Medway region.

None of the members of Medway NHS Foundation Trust Board or senior NHS Foundation Trust staff or parties related to them were beneficiaries of the Charity. Neither the Corporate Trustee, nor any member of the NHS Foundation Trust Board, has received honoraria, emoluments or expenses in the year and the Trustee has not purchased Trustee indemnity insurance.

17. Reconciliation of net income / (expenditure) to net cash flow from operating activities

Movement in Net Cash from Operating Activities	31 March 2023	31 March 2022
	Total £000	Total £000
Net income / (expenditure)	(130)	(168)
Losses/(Gains) on investments	87	(22)
Dividends and interest on investments	(34)	(32)
Interest from bank deposits	0	0
Decrease / (Increase) in debtors	1	4
Increase / (Decrease) in creditors	(124)	84
Net cash provided by operating activities	(200)	(134)

18. Post balance sheet events

There were no post balance sheet events.

19. NHS Charities Together Community Partnerships

The Medway Hospital Charity acts as the Kent and Medway managing agent for NHS Charities Together for its £801,959 multi-year Community Partnerships Programme.

During this financial year, the charity received £254,248 from NHS Charities Together and distributed £254,248 to its community partners.

Medway Council received £141,010 for its mental health advocacy programme, with partner Emerge Advocacy, and Kent Community Health Foundation NHS Foundation Trust £113,238 for its rough sleeper programme.

This money was not income for The Medway Hospital Charity and has been recorded as a pass through cost.

The Charity received funding £80,000 in funding in the last financial year to manage the programme. The management cost for the 2022/23 financial year was £23,146.